

# Membership Handbook



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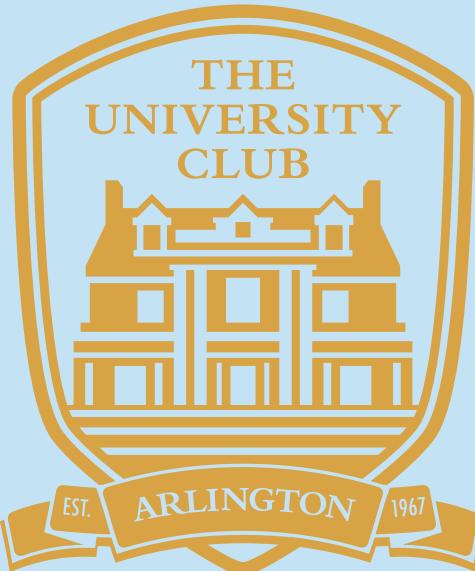
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# Membership

## Purpose

The purpose of The University Club at Arlington is to promote closer relationships among the Faculty, Staff, and Alumni of Eastern Kentucky University, and all those who want a true club experience to enjoy with family and friends, through the operation of a club providing organized programs of social and recreational activities; and further to create a better understanding of the educational activities and opportunities at Eastern Kentucky University.

## Eligibility

### Admission to Membership

Membership may be obtained by submitting an application to The University Club at Arlington administrative office. The University Club at Arlington reserves the right to cap membership counts.

### Open Membership

The University Club at Arlington is open to individuals and families of all ages.

### Honorary Membership

Mr. W. Arnold Hanger, (deceased) donor of the Arlington House; the Governor of the Commonwealth; each member of the Eastern Kentucky Board of Regents, including the duly elected faculty, staff, and student representatives, appointed by the Governor during his/her term of office and each President-Emeritus of the University shall be honorary members. Further, The University Club at Arlington may appoint, from time to time, additional persons for honorary memberships in recognition of major contributions to the University.

### Special Membership

The University Club at Arlington reserves the right to extend other special memberships.

### Founding Members

All members of The University Club at Arlington as of September 30, 1969, shall be founding members of The University Club at Arlington.

### Immediate Family Privileges

A member's spouse and unmarried children who are under the age of twenty-six (26) and are living at home, and either attending school, on a full-time basis, or serving in the military, on a full-time basis, are allowed the same privileges enjoyed by the member. The University Club at Arlington reserves the right to edit immediate family privileges.

## Type & Privileges

### Family Club & Family Premier Memberships

Full family access to golf course and warm-up range, aquatic complex, tennis facilities, dining, and club-sponsored events and activities.

### Individual Golf & Individual Premier Memberships

Individual access to golf course and warm-up range. Family access to aquatic complex, tennis facilities, dining, and club sponsored events and activities. Individual golf designee must be a primary membership holder.

### Executive Club Membership

Family access to aquatic complex, tennis facilities, dining, and club-sponsored events and activities.

### Corporate Membership

Membership must be held in the name of an ongoing operating business, corporation, company, partnership, trust, or other form of multiple ownership. Each designee receives access to the golf course and warm-up range, and full family access to the aquatic complex, dining, and club sponsored events and activities.

### Included Amenities & Services

**Premier Family Membership:** Family Trail Pass, Club Storage (2), Golf Lockers (2), Guest Green Fees (6), Signature Club Social Events (2), Pool Passes (5), Nanny Pass (1), Family access to Colonel Golf & Learning Center and Complimentary Entry Fee into Memorial Day, Independence Day, and Labor Day Scrambles.

**Family Club Membership:** Guest Green Fees (3), Pool Passes (5), Nanny Pass (1) and Complimentary Entry Fee into Memorial Day, Independence Day, and Labor Day Scrambles.

**Premier Individual Membership:** Individual Trail Pass, Club Storage (1), Golf Locker (1), Guest Green Fees (6), Signature Club Social Events (2), Pool Passes (5), Nanny Pass (1), Individual access to Colonel Golf & Learning Center and Complimentary Entry Fee into Memorial Day, Independence Day, and Labor Day Scrambles.

**Individual Club Membership:** Guest Green Fees (3), Pool Passes (5), Nanny Pass (1) and Complimentary Entry Fee into Memorial Day, Independence Day, and Labor Day Scrambles.

**Executive Club Membership:** Complimentary Green Fees (5), Pool Passes (5), Nanny Pass (1), Signature Club Social Events (4).

**Corporate Membership:** Guest Green Fees (3), Pool Passes (5), Nanny Pass (1) and Complimentary Entry Fee into Memorial Day, Independence Day, and Labor Day Scrambles.

# Membership

## Dues, Fees & Charges

Initiation fees shall accompany the request for membership.

Dues shall be paid in advance and billed on a monthly basis.

### Member Accounts

Member charge accounts are established for each membership. Member charges are billed on the last day of each month. All member purchases must be member billed. The University Club at Arlington does not accept cash or credit cards.

### Delinquencies

Dues, fees, or accounts are payable upon receipt of notice. When dues, fees, or accounts of any members shall remain unpaid for a period of twenty (20) days after a proper notice, a second notice shall be sent. If the indebtedness remains unpaid ten (10) days after the second notice is sent, the membership will be forfeited. A member thus forfeiting such membership may be eligible for reinstatement or may resign in good standing upon payment of indebtedness.

Members entering membership forfeiture who wish to be reinstated will be required to enroll in auto-pay or EZ-Pay.

### Method of Payment

**Auto-Pay or EZ-Pay:** Members may register their banking or credit card information with The University Club at Arlington allowing auto payment the first business day after the 20th day of each month.

**Online Bill Pay:** Members may access the Member Only portal of [www.universityclub-arlington.com](http://www.universityclub-arlington.com), which allows both statement viewing and payment options.

**Check:** Members may pay by check via US mail or utilize the member drop box.

### Leave of Absence

Leaves of absence may be granted to members in good standing at the discretion of the Club Management for a period not to exceed one (1) year. Members on leave will be relieved of full dues for the period of the leave.

### Resignation

Any member may resign his/her membership from The University Club at Arlington. Any resignation will not relieve the member's obligations for any payment of fees and dues accrued as of the date of resignation.

### Permanent Suspension & Removal

Any member may be permanently suspended or dropped by the decision of The University Club at Arlington.

### Death & Retirement

In the event of the death of a spouse or life partner who holds a membership, the surviving member shall be eligible to retain the existing membership.

Notification of a change in status or mailing address should be sent to the administrative office.

### Change in Marital Status

In the event of the divorce of a couple who hold a membership, both individuals shall be eligible to establish new memberships.

If eligibility is based upon the corporate contribution of the employer of one or both of the parties, then the membership remains with the employer and the employer shall designate the member representative.

Notification of a change in marital status or mailing address should be sent to the administrative office.

## General Rules

### Decorum of Members & Guests

When using club facilities, each member and guest shall conduct themselves in such manner as to respect the rights and privileges of other club members. In matter of dress, language, and deportment, members and their guests are expected to exercise good taste and responsible judgment.

### Pet Policy

Pets are not permitted on property except for service dogs.

### Parking & Driveways

Parking is permitted in designated parking lots. Please observe handicap parking spots, as well as restricted fire and safety crossings.

Only authorized vehicles and those of employees of the Club shall be parked

overnight. All other vehicles parked overnight will be towed.

Members using the pool, tennis, courts, and golf course are to park in the main parking lot.

For the safety of members and guests, the maximum speed on driveways and in parking areas **shall not exceed 15 miles per hour**. Reckless or careless driving is prohibited.

For the safety of members and guests, please follow all directional signs when driving on club grounds.

Skates, skateboards, hoverboards, mini-bikes, and similar vehicles are prohibited on the club premises.

Use of bicycles is limited to transportation to and from the Club but are not permitted freely about on club grounds.

### State & Local Law

No activity shall be approved for the Club facilities which conflicts with state or local law, including the use of alcoholic beverages. *(No outside alcohol is permitted on club property, and if you are suspected to possess it, we reserve the right to remove you from the property or cancel the event.)*

### Private Instruction

Private instruction, such as swimming lessons, golf lessons, or tennis lessons, for which a charge is made, shall not be given using Club facilities. This does not prohibit Club-sanctioned private lessons for which members will be billed a la carte.

### Enforcement of Rules

Alleged infractions of rules should be brought to the attention of the Club Management, who has the responsibility to enforce the rules and, if necessary, the authority to temporarily suspend privileges for no more than five (5) days.

If a member has committed a rules violation that may warrant a longer suspension of privileges or may further warrant dismissal, then the Club Management shall refer the matter to the university administration for a determination of the allegations and/or possible penalties, if any, beyond the temporary suspension. Further, any member may appeal the enforcement of rules by the Club Management to the rules committee for determination of whether such enforcement is applicable.

## Dining

### Arlington Grille

The Arlington Grille was established in 2006 as a casual dining option for members. With a bar and grille atmosphere, the restaurant caters to members grabbing a quick lunch or celebrating a successful round of golf.

The Grille features salads, wraps, burgers, and select entrée items. Casual dress, including tennis and golf attire, is acceptable while dining in the Arlington Grille. Swimming attire is not acceptable. Denim is permitted, but cannot be ripped or torn in any fashion and must be worn in good taste. Appropriate footwear is required for all members in the dining facilities.

The Arlington Grille comfortably seats groups of 6. Members requesting larger groups are encouraged to make reservations. Members and guests under the age of 21 years are not permitted to sit at the Arlington Grille bar.

The Arlington Grille is not available for private use. Please see available event facilities.

### Concession Stand

The University Club at Arlington Concession Stand is enjoyed throughout the summer by families of all ages. The Concession Stand offers a variety of treats for members to enjoy.

### Arlington Mansion Dining Room

The historic Arlington Mansion Dining Room offers a formal dining experience for members and their guests.

Dinner dress attire is business casual. Collared sport shirts, sweaters, jackets and dress pants are permitted for gentlemen; dresses, evening suits, dress pants for ladies. Men's hats and baseball caps are not permitted. Denim jeans are not permitted.

### Rathskellar

The Rathskellar is an original bar built in the basement of the Arlington Mansion. The speakeasy feel of the Rathskellar is a favorite among club members.

Casual dress, including tennis and golf attire, is acceptable in the Rathskellar. Denim is permitted, but cannot be ripped or torn in any fashion and must be worn in good taste. The Rathskellar is reserved for adults 21 and over.



## Social

The University Club at Arlington hosts numerous social events for members throughout the year. The events range from kid-friendly to formal adult functions. The club also boasts several private event venues accommodating both small and large functions. Event spaces are available on a first-come, first-served basis. Please properly schedule your event through the Hospitality and Events Manager.

## Weddings & Events

### Events Overview

All events require a signed contract by the host before taking place. Members and guests have a maximum of 30 days prior to the event start date to cancel a reservation and receive a full refund. Refunds will not be awarded to any event cancellations made within 30 days prior to an event. The Club has the right to cancel any event at any time.

No decorations may cause or leave permanent damage marks to any club facility. Groups and parties in use of club facilities will be held responsible for damages occurring during their use thereof. Management reserves the right to charge a clean-up or excessive breakage fee to any function if deemed necessary.

### The Arlington Mansion

The stunning 19th century Mansion is guaranteed to make your special day unforgettable. Preserved for several generations, the Mansion's impressive tree-lined entrance and stately presence make for the perfect venue to host spectacular events. The Mansion features a main dining room that seats approximately 80 guests, four floors with spacious rooms, an immaculate outdoor ceremony space, and a veranda overlooking our sparkling lake and club landscape.

### The Mule Barn

The Mule Barn offers rustic charm with its 16-foot fireplace, open banquet space, built in bar, and brick patio. Our climate controlled barn measures 2,000 sq. ft. and seats approximately 150 guests. The Mule Barn offers exposed wood walls and ceilings, varied lighting options, and concrete floors. The interior can range from formal to casual depending on personal decor preference. The Mule Barn also offers two ceremony sites adjacent and behind the building that offer the perfect casual outdoor setting with beautiful trees and wildflowers.

### Powell Private Dining Room

The Powell Private Dining Room serves as the perfect meeting room or small luncheon area for approximately 20 people. The room is designed with historic painted murals, large mirrors, and antique accessories.

### Hanger Board Room

Located on the 4th floor of the Arlington Mansion, the Hanger Board Room is quite spacious and seats approximately 12-20 people. The space consists of a large board room table with leather rolling chairs and a private restroom.

### State & Local Law

No activity shall be approved for the Club facilities which conflicts with state or local law, including the use of alcoholic beverages. *(Due to Kentucky State laws, no outside alcoholic beverages may be brought onto club property.)*



## Swim

The aquatic complex overlooks the golf course and sparkling 16-acre lake. A 279,000-gallon, Olympic-sized main pool ranges in depth from 3'6" to 12'6." There are two one-meter diving boards and dedicated lap lanes for fitness swimming.

With plenty of lounge chairs, large umbrellas and a snack bar, the pool is a family-friendly center for recreation and relaxation as well as a training facility for competitive swimmers. The wading pool provides a reassuring zero-depth and beach-type entry for our youngest members to enjoy. The pool is also home to the Arlington Alligators, who compete each summer in the Central Kentucky Swim and Dive Conference.

## General Rules & Information

### General Pool Rules

- Members must register and present membership cards before entering the aquatic complex.
- All guests must be registered before entering the aquatic complex.
- In the event of lightning or thunder, the pools will be cleared and no re-entry granted until 30 minutes of last occurrence.
- Adults 18 years or older may be permitted to enter the pool during lifeguard breaks.
- Members under age thirteen (13) must be supervised by an adult member or nanny.
- Running is not permitted on the pool deck.
- Rough horseplay or excessive splashing is not permitted.
- Outside food & beverage is not permitted in the pool area.

- Pets are not permitted in the pool area with the exception of service animals.
- Glass is not permitted in the pool area.
- Food and drinks are not permitted in the pool.
- Food is not permitted on the lower pool deck at lounge chairs.
- Smoking is not permitted in the pool area.
- Appropriate swimwear is required.
- Any objects brought into the pool area are subject to lifeguard approval.
- Rafts or floats are not permitted in the pool area except during swimming instruction times or lifeguard approved.
- Individuals with a skin disease, inflamed eyes, cold, nasal or ear discharge, any communicable disease, and open sores or bandages of any kind are not permitted to use the pool.
- Any child swimming in the baby pool must be accompanied by their guardians at all times.
- Swim diapers must be worn by children not yet potty trained.

### Concession Stand Purchases

All members must present their membership cards to make purchases at the concession stand. Membership cards link purchases to member accounts.

### Member Registration

Members are required to register at the pool by presenting their membership cards to the pool check-in attendant. Each

member requesting access to the pool must have card present. No re-entry will be granted without membership card.

### Guest Registration

- Members are responsible for all actions of their guests. Guests are required to follow all club rules in regards to dress code etiquette.
- Resident Guests may only visit the club aquatic complex (5) times in a calendar year.
- Guests are defined as Residents if they primarily reside in Madison County, Kentucky or a bordering county of Madison County, Kentucky.
- All guests will be required to complete a guest registration card to record guest attendance.
- Members are required to participate during club activities with their invited guests.
- Guest swim fees cover pool activities for the respective day.

### Pool Parties

The University Club at Arlington aquatic complex is available to members for private parties. Members must provide a guest list in advance of their party. Swim guest fee charges will apply to all non-members. All private swim parties must be reserved in advance through the University Club at Arlington administrative office. Outside food and beverages are not permitted.

### Swim Team

Contact:

[arlingtonalligatorsswimdive@gmail.com](mailto:arlingtonalligatorsswimdive@gmail.com)



## Golf

The University Club at Arlington golf course is an 18-hole championship course reaching out to nearly 6,700 yards. Five sets of tees allow golfers of all skill levels to enjoy both a fun and competitive round. Zoysia fairways, bent grass tees and greens afford members superb playing conditions. Home to the Eastern Kentucky University Men's and Women's golf teams, the course may also be played as par 70 utilizing the Championship tees.

## General Rules & Information

### Member Play Registration

All members are required to register their intent to play the golf course before beginning play.

### Golf Course and Practice Area Attire

**Men** - Sport shirts with collars, short or long sleeve mock turtlenecks, sweaters, pants or appropriate length Bermuda shorts and non-metal spiked golf shoes are permitted. Shirts are to be tucked into pants or shorts. Parachute cargo pants and shorts, t-shirts of any kind and tennis/coaching shorts are considered inappropriate golf attire.

**Women** - Blouses, sweaters, skirts, pants or appropriate length Bermuda shorts and non-metal spiked golf shoes are permitted. Tank tops and spaghetti-strap tops are considered inappropriate attire.

### Pace of Play

Playing golf at a reasonable pace is consistent with the traditions of the game and shows proper respect for the other players on the golf course. All foursomes are expected to meet pace of play guidelines and complete play in four hours. Threesomes are expected to play in a more timely fashion. It is club policy to allow faster groups to play through. Players are encouraged to putt out and play ready golf.

### Hats/Caps

Hats/caps are to be worn in the manner for which they were intended, i.e. golf visors and baseball-style hats/caps with the brim facing forward.

### Clubhouse Dress

Casual attire is permitted in the Member Clubhouse dining areas. Golf attire, tennis attire, business attire with neatly pressed, properly fitted pants and appropriate shirts with collars. No tee-shirts are permitted in the clubhouse for adults.

### Denim Policy

Denim is not permitted in the golf areas during the golf season. The club considers golf season to be April 1st – October 31st. Tasteful and properly fitted denim attire is permitted in the Arlington Grille.

### Course Etiquette

It is demanded The University Club at Arlington members exercise proper golf course etiquette at all times both on the golf course and club grounds.

Please sand fill divots taken on both fairways and tee boxes. Please replace divots taken in the rough. Please repair ball marks utilizing a divot tool or tee.

**Note:** Replacement sand bottles are available at the turn.

All players are required to have their own bags and clubs. Playing from the same bag is prohibited.

Fivesomes are prohibited.

### Raking Bunkers

Please properly rake the bunkers after finishing play. Rakes are to be left in the bunker.

## Cart Rules

- Members participating in league play or club tournaments are required to use a golf cart.
- Walking is prohibited on weekends during the golf season before 1:00pm.
- The golf cart rules must be followed to protect the course in adverse conditions.
- Carts are to be kept 30 feet at minimum from greens at all times and/or remain on paths.
- Carts are to remain on paths around all tee boxes.
- Carts are to remain on paths on all Par 3 holes.
- If cart rules are not respected, the member responsible will be subject to possible membership suspension. If guests of a member do not follow cart path procedures, the member will be responsible.

## Junior Play

Member children may experience and play the golf course forgoing junior green fees until reaching 14 years of age. Upon reaching fourteen years old, appropriate junior fees will apply unless the junior member falls under a Family Club Membership.

All junior-member requested tee times and junior member play unaccompanied by an adult must be approved by the professional golf staff.

## Course Amenities

Three water coolers are located on both sides of the golf course. On-course restrooms are also located on both sides. Storm shelters are located at various locations.

# Tournament Policies

## Registration

Every tournament will have a registration deadline that will be enforced. Deadlines are in place to ensure the tournament staff can organize and produce the best possible tournament atmosphere. All events will be posted within the entire facility and can be found on our events calendar by visiting our website [universityclub-arlington.com](http://universityclub-arlington.com). On occasion, the professional golf staff may extend the deadline to accommodate tournament needs.

## Tournament Entry Fees & Registration

All tournament entry fees and corresponding cart fees will be member charged the day of the event. This will allow for more accurate tournament registration and punctual event start times.

## Cancellations

Member's no-showing for an event without properly withdrawing or canceling in advance will be billed and no refund issued.

## Pairings

The Pro Shop will take pairing requests for all events except the events that determine a Club Champion and events that are flighted by handicap.

## Tournament Cart Rules

All participants will be required to ride during club sponsored events.

## Guest Policy

Members are responsible for all actions of their guests. Guests are required to follow all club rules in regards to dress code, soft spike policy, and proper etiquette. Resident Guests may only play five (5) times in a calendar year. Guests are defined as Residents if they primarily reside in Madison County, Kentucky or any bordering county of Madison County, Kentucky. All guests will be required to complete a guest registration card to record guest play. Members are required to participate during play with their invited guests.

## Tee Times & Handicap

### Tee Times

All members are encouraged to make tee times. Club members may book a tee time 14 days in advance. On occasion, the course will be closed to regular member and guest play for both club sponsored and outside events. Please note that golf events may be delayed due to weather or other factors. Please contact the Pro Shop if you have any questions about course availability before and after events.

**Tee times are booked in 10 minute intervals, (8:00/8:10 etc.)**

### Handicaps

The club is on the USGA GHIN Handicap System. This system is based on member entry of scores. Members may post scores via the USGA GHIN website or download the free app for smart phones.

The posting season will run from March 1st to December 1st. Members are required to maintain a handicap to compete in most club leagues and events.

If you are not currently entered in the system and wish to have your name added, please contact the professional golf staff.

### Audubon

Do not enter designated Audubon areas.

### Demo Policy

Members requesting use of a Demo Club will be billed a Demo Club Fee in accordance with manufacturer suggested retail price. Upon return of Demo Club the charge will be removed from the member's account.



## Tennis

Set into the hillside behind the Arlington Mansion are six illuminated asphalt tennis courts. Our courts are open year-round based on weather conditions and lighted for night play.

Four tennis courts and four pickleball courts are available on a first-come, first-served basis with the exception of during instructor lead group and individual lesson times.

## Lessons

Private lessons will be available to any of The University Club at Arlington members upon request. Please contact the Head Tennis Instructor or Pickleball Instructor to schedule.



## Pickleball

## Court Rules

- If adult members are waiting to play after 4:00pm daily and all day Saturday, Sunday, and holidays, children under 13 years of age shall not use the tennis courts unless playing with an adult member.
- Proper tennis attire is required, including proper length bottoms for men and women. No swimming attire is permitted on the courts or from spectators. Tops are required for both players and spectators.
- Appropriate footwear is required for all persons entering the court enclosure.
- During busy times, court times are limited to 90 minutes or best two out of three sets.
- Glass containers are not permitted on the courts.
- Smoking is not permitted on the courts.
- Courts should be kept free of waste.

## Guest Privileges

Members may bring up to 1 guest/one court at a time with no guest fee. Guests are not allowed without a member being present. Resident guests are restricted to 5 tennis or pickleball visits per year.

## Special Events

Special event sign-up sheets and informational flyers will be posted on the Tennis House bulletin board. Email will also be used for sign-ups and to inform members of event updates.



## Additional Information

### Fitness Center

The fitness center is open 7 days a week from 6:00 a.m. to midnight.

The facility is available for use to members only, 18 years of age and older (children under the age of 18 are not permitted in the fitness center with or without an adult).

For your safety and the safety of others, please wipe down all equipment pre-workout and post-workout with the provided disinfectant.

Members must enter the Fitness Center with a key fob. To request a key fob, go to the member portal and complete a Fitness Fob Request Form.

### Photo Policy

All photo shoots must be scheduled by calling or emailing the administrative office.



**The University Club at Arlington**

1510 Lexington Road, Richmond, KY 40475 | 859.622.2200 | [universityclub-arlington.com](http://universityclub-arlington.com)



The University Club at Arlington



@UClub\_Arlington

